

**Summary:**

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- *Accredited conservator with over 18 years experience of working in historic collections*
- *In-depth knowledge and extensive experience of conserving all categories of library and archive collections and managing their storage environments*
- *In-depth understanding of materials and structures and their behaviours during treatment and storage*
- *Confident in managing independent projects and working collaboratively*
- *Excellent verbal and written communication skills*

**Employment:**

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I have extensive experience of working both in institutional and private practice roles within library and archive conservation. This provides me with a broad perspective and a rational approach to conservation and preservation issues and current treatment methods.

**2003 – 2017**                      **Oxford Conservation Consortium;**  
Library and Archive Conservator

As part of a team of seven conservators, I successfully delivered complex treatment-based conservation projects and managed wider collections-based preservation activities across 16 colleges of the University of Oxford. My role focused on conserving an extensive and comprehensive range of library and archive material, project planning, estimating and reporting, condition surveying of collections, rehousing individual items and collections and environmental monitoring and management. I also shared responsibility for exhibition installation, condition checking and the couriering of objects. Through this role, I have developed a particular interest in early printed books, post-C18<sup>th</sup> materials and collections, architectural plans and photograph album structures.

**1999 – 2003**                      **Conservation and Collections Care, Bodleian Library, University of Oxford;**  
Conservation Technician

Conservation and rebinding of large format Ordnance Survey map volumes and the conservation and rehousing of single sheet Ordnance Survey maps.

**1998 – present**                      **Freelance library and archive conservator**

Working in private practice on the library and archive collections of a variety of private and institutional clients, including several Oxford Colleges, The Wordsworth Trust, Worcester Cathedral, the Scots Guards as well as undertaking survey work for The Wellcome Trust and the Courtauld Institute of Art.

**1995 – 1998**                      **Francis Brown (Bookbinding), Dorchester, Dorset**

A freelance training position in a trade bindery, working on bound materials and archives.

## **Selected professional development:**

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I have attended training courses on the identification of photographs, the identification of paper, knife sharpening, iron gall ink conservation, disaster response and salvage and recovery, the making of parchment, parchment repair, conservation photography for documentation and textile dyeing. I have developed and delivered training sessions on object handling, book cleaning, textile dyeing and dust monitoring and management. I have a sound understanding of several Microsoft Office programmes, social media platforms and Wordpress.

## **Affiliation, education and training:**

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<b>2012:</b>	Accredited member of the Institute of Conservation (Icon)
<b>Nov 2009:</b>	European Bookbinding 1500 – 1815 course, York
<b>2007:</b>	Chemistry for Conservators course, International Academic Projects; distinction
<b>1999 – 2001:</b>	HND Bookbinding, London College of Printing; distinction
<b>1989 – 1992:</b>	BA (Hons) History and Archaeology, University of Leicester; 2(i)

## **Advocacy and voluntary experience:**

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Through my voluntary work with both national and regional conservation organisations I have considerable experience of consulting and liaising with other professionals and groups to deliver successful outcomes, and have a good awareness of potential sources of specialist advice within conservation. I am a strong advocate for my profession.

<b>2015 – present</b>	<b>Events Assistant, Care of Collections Group, Icon</b>  Key achievements: assisting with the 2016 Disaster Planning Day Conference; organising the 2017 Oxford Storage seminar day
<b>2010 – 2013</b>	<b>Chair, Co-operative Training Register sub-committee</b> <b>Deputy Chair, Book and Paper Group Committee, Icon</b>  Key achievements: organising the joint Book and Paper and Photographic Materials Group sessions and compiling and editing the post prints for the 2013 Icon Conference
<b>2009 – present: Chair,</b>	<b>Oxford Conservators' Group (OCG)</b>  Key achievements: developing and maintaining the annual OCG Forum events and the group's social media presence on Facebook and Twitter

Additionally, I have published articles in the Icon newsletter and on several Oxford college websites, and have also provided content for the Archives and Records Association (ARA) and the Friends of the Pitt Rivers Museum newsletters. I have presented a poster to the 2014 Dyes in History and Archaeology conference and a paper and a workshop at the recent 2016 ARA conference.